**Project Proposal Feedback Form**

|  |  |
| --- | --- |
| **KMb Committee Member:** |  |
| **Date of Review:** |  |
| **Project Proposal Title:** |  |

**Background and Rationale**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **4****Excellent** | **3****Very good** | **2****Fair** | **1****Poor** | **Unable to judge** | **N/A** |
| Clarity of issues to be addressed by this project and use of evidence to support project rationale |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Demonstrated value of proposal in terms of identifying and addressing practice, program, or policy gaps  |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments: |
| Demonstrated value of proposal in terms of system transformation related to integrated youth services and stepped care models |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments: |
| **Total Score** |  |

**Project description**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **4****Excellent** | **3****Very good** | **2****Fair** | **1****Poor** | **Unable to Judge** | **N/A** |
| Project description provides sufficient detail to enable clear understanding of the project concept, context, methods and activities. |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Project and KMb objectives and deliverables are appropriate and aligned with project description |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Target populations have been intentionally considered  | ☐ | ☐ | ☐ | ☐ |[ ] [ ]
| Comments:  |
| **Total Score** |  |

**Outcomes and Risk Assessment**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **4** **Excellent** | **3****Very good** | **2****Fair** | **1****Poor** | **Unable to Judge** | **N/A** |
| Indicators of project success are aligned with project and KMb objectives and appropriate for determining project success |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Methods for data collection are appropriate and feasible  |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Risks are appropriately considered with sufficient risk response planning |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments: |  |
| **Total Score** |  |

**Alignment with Frayme, Frayme supports requested, and Budget**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **4** **Excellent** | **3****Very good** | **2****Fair** | **1****Poor** | **Unable to Judge** | **N/A** |
| Proposal is aligned with Frayme’s overall vision, mission, and objectives |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| Clear description of support requested from Frayme, including feasibility of budgeted activities requested from Frayme and project partners |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments:  |
| **Total Score** |  |

**Project Team and Responsibilities**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Criteria** | **4** **Excellent** | **3****Very good** | **2****Fair** | **1****Poor** | **Unable to Judge** | **N/A** |
| Clear and realistic description of roles, responsibilities, and time allocation |[ ] [ ] [ ] [ ] [ ] [ ]
| Comments: |
| **Total Score** |  |

**Culminated Score**

|  |  |
| --- | --- |
| **Final Culminated Score (out of 48)** |  |

**Rating Scale**

|  |  |  |
| --- | --- | --- |
| **Final Culminated Score Range (out of 48)** | **Descriptor** | **Outcome** |
| **37-48** | Very good to excellent | May be funded |
| **24-36** | Fair to very good | May be funded |
| **< 24** | Poor to fair | Not fundable |

\*In the case that ‘Unable to Judge’ or ‘N/A’ is selected for one or more criteria, the final culminated score range denominator will be altered accordingly to ensure scoring consistency.

**Condition for Approval – Stakeholder Engagement**

\*Proposals that do not adequately engage relevant stakeholders are not fundable.

Have **youth** been meaningfully engaged?

[ ]  Yes | [ ]  No | [ ]  Not applicable

Have **family members** been meaningfully engaged?

[ ]  Yes | [ ]  No | [ ]  Not applicable

Have **other relevant stakeholders** been meaningfully engaged?

[ ]  Yes | [ ]  No | [ ]  Not applicable

Comments:

|  |
| --- |
|  |

**Overall Assessment**

|  |
| --- |
| What are your recommendations to improve this proposal? |
|  |

**Approval Recommendation**I recommend that this proposal:

 [ ] Be recommended for Board approval:

 [ ] With modifications

 [ ] Without modifications

 [ ] Not be recommended for Board approval

  *Explain:*